



Position Announcement: Front Yard Farming Intern

Reports To: Director

Objective: Work within the Boulder County community to build a network of landowners and gardeners for the 2020 spring into summer growing season. Be the bridge person who connects garden owners and gardeners. Plan logistics for community work days.

Qualifications:

- Excellent written and verbal communication skills
- Proficiency with data management in Google Sheets or Xcel
- Experience in small-scale organic farming and gardening
- Experience with gardening or farming in Boulder, Colorado's climate
- Strong organizational skills to help coordinate dozens of volunteers
- Able to work flexible hours, including evenings and weekends
- Must be able to lift and carry up to 50 lbs. Examples include but are not limited to bags of soil, compost buckets, and garden tools.

Responsibilities:

- Manages database of landowners and gardeners, connecting people when a good fit is found.
- Manages outreach to recruit volunteers, gardeners, and landowners.
- Works with the Director to organize tables for public outreach at events
- Manages inventory and distribution of printed material
- Coordinates volunteers for garden work days
- Assists as needed in seed purchasing and in the Groundwork plant nursery

Hours: 6 hours per week during the spring semester (January through April). 10 hours per week in peak summer season (May through August).

Starting Date: January 2020

Contact: Jeff Wagner, jeff@layinggroundwork.org, 720-326-9139